

Summary of AQTF audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, <RTO name> is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF).

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 26 October 2009

Qualifications audited	
Qualification code	Qualification name
AUR20705	Certificate II in Automotive Mechanical (air-conditioning)
AUR30405	Certificate II in Automotive Mechanical Technology
UEE20107	Certificate II in Air-conditioning Systems
CPCCOHS1001A	Work safely in the construction industry

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
Yes	Minor non-compliance	Standard 1: The RTO provides quality training and assessment across all of its operations	All non-compliances addresses, submitted to DET and met based on DET's response.	Yes
"	"	The RTO has developed appropriate training and assessment strategies for the qualifications they deliver but was not able to provide evidence of a strategy for the delivery of the unit of competency CPCCOHS1010A	Training and Assessment Strategy for CPCCOHS1001A	Yes
"	"	UEENEEE1001B Apply OHS practices in the workplace: The RTO did not provide evidence collected from third party supervisors that confirm that the student is actual person performing task, and has performed to industry standards and timeframes. The RTO is required to develop a supervisor's third party report that includes guidance and advice to the supervisor to their role in confirming the student's work performance and reason evidence is collected. The third party report should reflect for UEENEEJ005B as	VPS Record Book for UEENEE1001B	Yes

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
		UEENEEJ072B is covered off in simulation activities.		
“	“	UEENEEE001B Apply OHS practices in the workplace. The RTO must use the correct version of the training package and relevant training and assessment materials.	Review of UEENEEE001B within the training package and associated training and assessment materials.	Yes
No	Not applicable	Standard 2: The RTO adheres to principles of access and equity and maximises outcomes for its clients	Not applicable	Not applicable
No	Not applicable	Standard 3: Management systems are responsive to the needs of clients, staff and stakeholders, and the environment in which the RTO operates.	Not applicable	Not applicable

Explanatory notes:

Non-compliance with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published

Minor: No, or minor, adverse impact on learners with no serious breakdown of provision of quality training and assessment.

Significant: Significant adverse impact on learners with insufficient focus on quality training and assessment outcomes.

Critical: Critical adverse impact on learners with widespread or persistent dissatisfaction with services and outcomes.